

**Town of Easton  
Special Planning Board Meeting  
December 3, 2018**

**DRAFT COPY**

**Planning Board:**

Denys Draper – Chair – Present  
Anita Craven – Present  
Bob Lamanna – Present  
Frank Woodruff – Present  
Zak Mei (SB ex-officio) – Present

Tom Boucher (Alternate) – Not Present  
Jim Collier (Alternate) – Not Present  
Bob Thibault (SB ex-officio Alternate) – Present

**Public in Attendance:** Tara Bamford

The meeting was called to order at 7:09 PM by Denys Draper.

- Tara Bamford discussed roles and responsibilities of the Planning Board focusing on subdivision procedures.
- Tara Bamford suggested changes to the subdivision checklist.

Bob Lamanna moved to close the meeting at 9:01 PM. Anita Craven seconded. All in favor. None opposed. Passed.

**Next Meeting:** Regularly Scheduled Planning Board Meeting – December 6, 2018 at 7 PM.

Respectfully submitted,

Zak Mei